

**Air & Waste Management Association
Puget Sound Chapter**



Location: Las Margaritas - Bellevue ([Directions](#))

Date: July 27th, 2010

Time: 6:30 – 8:00PM Puget Sound Chapter Meeting

AGENDA

6:40	Introductions - “The Question”	All
	What person would you want to be at Seafair? -blue angel pilot -abducted by a she-pirate -the person who stayed home -clown -the balloon clown -pirate -the guy on his motorcycle	
6:45	Approval of Agenda	All
	-Walt with the ABA was removed, will be kept in the ‘other business’ section -his slot was replaced by Steve R and Maggie discussing the summer social Motion: Alan 2 nd :Greg – approved: unanimous consent	
6:46	Secretary’s Report - Approval of Last Meeting’s Minutes	Jason
	Motion: Greg 2 nd :Alan – approved: unanimous consent	
6:47	Treasurer’s Report	Alan
	Treasury is running hot, fast and normal. Total assets \$20,827.91 -see attached for full report Motion: Madonna 2 nd : Jason – approved: unanimous consent	
6:50	Summer Social	Steve R / Maggie
	The “summer social” will be planned for late August. Steve R and Maggie are in charge with help from Agata and Jay. Steve R and Maggie will report in by next week about date and location.	
6:55	Huxley Update	Huxley/Toby
	No Huxley representative was available. Jay said that they represented very well at ACE.	
6:57	Environmental Boot Camp	Russ/Steve N
	Russ and Steve N will be meeting next week with ‘key players’. A budget was presented (see attached) as well as a list of potential associations that we could partner with. We would offer recognition of support in exchange for distribution to their members. Anyone with contacts at these or other associations should use them to make this offer. Early registration will be \$150, late will be \$200. Late registration is September 15 th . Sponsors are also needed, \$500 for a platinum sponsor and \$300 for gold.	
7:10	PNWIS Conference Scholarship	Madonna
	PNWIS is offering 2 scholarships to YPs to attend the 2010 conference in Missoula, MT. Applications are due by August 17 th .	
7:13	EPA Conference Partnership	Maggie
	The EPA will be hosting a ‘sustainable communities’ conference in Seattle Nov 7 th and 8 th . The Puget Sound Chapter will handle the registration, keeping the proceeds. This should make a tidy profit for the Chapter.	
7:16	A&WMA Update	Steve R

	On August 19 th , the 'Blue Sky 3.5' strategic planning meeting will be held in Seattle.	
7:19	Summer Schedule, Meeting Locations, Strategic Planning, and Other Business	All
	Unless otherwise noted, the next meeting will be @ the Fox Sports Grill Steve N suggested that we should start brainstorming ideas for next year's technical sessions. One idea was a regulatory update in the spring. **Agenda Item** next meeting Steve N and Jay will discuss creating a planning committee for the regulatory update	
7:30	End of Official Meeting	
	Motion: Alan 2 nd : Steve R – approved: unanimous consent	

***NOTES**

Report for July 2010.

General

The treasury is running hot, fast and normal.

The good numbers

Here are the Net Worth, Transaction, and Cash Flow reports.

Net Worth Report	
As of 7/22/10	
Acct	7/22/10 Balance
ASSETS	
Cash and Bank Accounts	
Checking	17,843.10
Savings	2,984.81
<hr/>	
TOTAL Cash and Bank Accounts	20,827.91
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TOTAL ASSETS	20,827.91
LIABILITIES	0.00
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OVERALL TOTAL	20,827.91

Transaction Report

7/23/09 Through 7/22/10

Date	Num	Description	Memo	Category	Clr	Amount
BALANCE 7/22/09						10,632.88
7/28/09	Debit	Las Margaritas	July '09 Meeting Expense	Social Event	R	- 100.00
9/30/09	1655	**VOID**Jay Willen...	Reimburse Jay for Sep '09 mtg expense	Social Event	R	0.00
10/8/09	DEP		Total receipts	SpConf Receipts:2009 GHG Initiativ...	R	1,160.00
10/8/09	1657	Jay Willenberg	Reimburse Jay for Sep '09 mtg expense	Social Event	R	- 62.74
10/18/09	1656	Foster Pepper PLLC	Payback to Foster Pepper	SpConf Receipts:2009 GHG Initiativ...	R	- 1,160.00
11/9/09	1659	Athletic Awards	EC Award	Other Income:PNWIS 2009	R	- 164.25
12/9/09	1658	Maggie Corbin	Reimburse Maggie for Nov '09 mtg expe...	Social Event	R	- 111.62
1/26/10	Debit	Las Margaritas	Jan '10 Meeting Expense	Social Event	R	- 260.00
2/23/10		Opening Balance ...			R	100.00
2/23/10		Balance Adjustment			R	0.00
2/24/10	1660	Steve Ryboldt	Feb '10 Meeting Expense (reimburse)	Social Event	R	- 73.97
3/5/10	Debit	City Of Issaquah	Deposit 1 of 2	SpConf Receipts:2010 Stack Samp...	R	- 350.00
3/5/10	Debit	City Of Issaquah	Deposit 2 of 2	SpConf Receipts:2010 Stack Samp...	R	- 1,750.00
3/31/10	Debit	Las Margaritas	Mar '10 Meeting Expense	Social Event	R	- 135.00
4/5/10	DEP	PayPal	Test 1	SpConf Receipts:2010 Stack Samp...	R	0.08
4/5/10	DEP	PayPal	Test 2	SpConf Receipts:2010 Stack Samp...	R	0.09
4/16/10	Debit	PayPal	Test 3	SpConf Receipts:2010 Stack Samp...	R	- 1.95
4/26/10		**VOID**Balance A...			R	0.00
4/26/10	DEP	PayPal	First batch of PayPal registration receipts	SpConf Receipts:2010 Stack Samp...	R	4,069.40
4/28/10	1661	Maggie Corbin	Reimburse Maggie for Apr '10 mtg expe...	Social Event	R	- 141.01
4/30/10	DEP		First batch of checks received through th...	SpConf Receipts:2010 Stack Samp...	R	1,250.00
5/2/10	1662	Jason Boyd	Reimburse for leadership training expen...	Education	R	- 1,102.02
5/13/10	1663	Maggie Corbin	Reimburse Maggie for Food for confere...	SpConf Receipts:2010 Stack Samp...	R	- 314.13
5/13/10	1664	Agata McIntyre	Reimburse for coffee	SpConf Receipts:2010 Stack Samp...	R	- 211.99
5/14/10	DEP		Pay-at-the-door receipts	SpConf Receipts:2010 Stack Samp...	R	2,295.00
5/14/10	DEP	PayPal	Second batch of PayPal registration rece...	SpConf Receipts:2010 Stack Samp...	R	3,358.22
5/15/10	1665	Department of Eco...	refund for Brenda Smitts	SpConf Receipts:2010 Stack Samp...	R	- 250.00
5/15/10	1667	Spokane Regional...	Reimburse for Dierdre Fitzgerald (death ...	SpConf Receipts:2010 Stack Samp...	R	- 250.00
5/26/10	Debit	Santa Fe Cafe	May 2010 Meeting Expense	Social Event	R	- 706.20
5/27/10	DEP	City Of Issaquah	Refund of Deposit 1 of 2	SpConf Receipts:2010 Stack Samp...	R	350.00
6/5/10	1666	Associated Stude...	Airplane tickets and fancy hotel room for ...	Donations:Student Chapter	R	- 700.00
6/29/10	Debit	Las Margaritas	June '10 Meeting Expense	Social Event	R	- 130.00
7/2/10	DEP S	PNWIS	Two checks from PNWIS	--Split--		2,602.31
TOTAL 7/23/09 - 7/22/10						7,210.22
BALANCE 7/22/10						17,843.10
TOTAL INFLOWS						15,185.10
TOTAL OUTFLOWS						- 7,974.88
NET TOTAL						7,210.22

Cash Flow Report by Quarter

7/23/09 Through 7/22/10

Category Description	7/09- 9/09	10/09- 12/09	1/10- 3/10	4/10- 6/10	7/10- 7/10	OVERALL TOTAL
INFLOWS						
Dues:						
A&WMA sharing	0.00	0.00	0.00	0.00	579.50	579.50
TOTAL Dues	0.00	0.00	0.00	0.00	579.50	579.50
Interest	1.53	1.15	0.74	0.74	0.00	4.16
Other Income:						
PNWIS 2009	0.00	-164.25	0.00	0.00	2,022.81	1,858.56
TOTAL Other Income	0.00	-164.25	0.00	0.00	2,022.81	1,858.56
SpConf Receipts:						
2009 GHG Initiatives & Fall Down	0.00	0.00	0.00	0.00	0.00	0.00
2010 Stack Sampling	0.00	0.00	-2,100.00	10,294.72	0.00	8,194.72
TOTAL SpConf Receipts	0.00	0.00	-2,100.00	10,294.72	0.00	8,194.72
Uncategorized Inflows	0.00	0.00	100.00	0.00	0.00	100.00
TOTAL INFLOWS	1.53	-163.10	-1,999.26	10,295.46	2,602.31	10,736.94
OUTFLOWS						
Donations:						
Student Chapter	0.00	0.00	0.00	700.00	0.00	700.00
TOTAL Donations	0.00	0.00	0.00	700.00	0.00	700.00
Education	0.00	0.00	0.00	1,102.02	0.00	1,102.02
Social Event	100.00	174.36	468.97	977.21	0.00	1,720.54
Uncategorized Outflows	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OUTFLOWS	100.00	174.36	468.97	2,779.23	0.00	3,522.56
OVERALL TOTAL	-98.47	-337.46	-2,468.23	7,516.23	2,602.31	7,214.38

4 sponsors

PNWIS 2010 ENVIRONMENTAL BOOTCAMP - ANTICIPATED BUDGET

Rev. Date: 21-Jul-10

Paid Registrants	60	80	100	120	140
Free Registrations	18	18	18	18	18
Number of Registrants	78	98	118	138	158

9 speakers, 5 committee, 4 sponsors

Income - Registration					
Average Registration Fee	Registration Income				
\$150	\$9,000	\$12,000	\$15,000	\$18,000	\$21,000

Income - Exhibitors and Sponsors					
Exhibitor Fee	Number of Exhibitors				
	\$300	0	0	0	0
Sponsorship Fees	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400	\$ 1,400

Assume 0 exhibitors
1 @ \$500, 3 @ \$300

Cost of Conference

Lunch cost per person: \$15.00	\$1,170	\$1,470	\$1,770	\$2,070	\$2,370
AV Equipment: \$800.00	\$800	\$800	\$800	\$800	\$800
Breaks cost per person: \$8.00	\$624	\$784	\$944	\$1,104	\$1,264
additional catering	\$78	\$98	\$118	\$138	\$158
Room	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Notebooks cost per person: \$5.00	\$390	\$490	\$590	\$690	\$790
Handout reproduction per person: \$5.00	\$390	\$490	\$590	\$690	\$790
Flyer printing and mailing	\$0	\$0	\$0	\$0	\$0
Contingency: \$500.00	\$500	\$500	\$500	\$500	\$500
Speaker Gratuities: \$360.00	\$360	\$360	\$360	\$360	\$360
Total:	\$5,812	\$6,492	\$7,172	\$7,852	\$8,532

8' screen, 2 traveling mikes, 1 lavalier mike, 1 podium mike, 2 table mikes, mixing board
\$1 per person
Assume 100 pages at \$.05 per page
actual cost
input a contingency
input speaker gratuities budget

Potential Profit/Loss

Registration Fee	Number of Paid Registrants				
	\$150	60	80	100	120
	\$4,588	\$6,908	\$9,228	\$11,548	\$13,868

Work w/ Maggie, Jay, & Agata about social
Send agenda from Graham to Steve & Russ

Far West Agribusiness Association
Washington State Dairy Council
Washington Wine Commission
Washington Wine Institute
Yakima Valley Growers-Shippers Association
Washington Cattlemen's Association
American Electronics Association
Association of Washington Business
Greater Seattle Business Association
Northwest Food Processors Association
Northwest Marine Trade Association
Northwest Mining Association
Northwest Pulp and Paper Association
Pacific Logging Congress
Pacific Seafood Processors Association
Washington Aggregate and Concrete Association
Washington Cemetery and Funeral Association
Washington Oil Marketers Association
Washington Public Ports Association
Washington State Auto Dealers Association
Washington State Independent Auto Dealers Association
Washington State Pest Management Association
Washington State Trucking Association
West Coast Seafood Processors Association
Western Building Materials Association
Association of Washington Public Hospital Districts
Washington State Hospital Association
Pacific Northwest Aerospace Association
Technology Alliance

Washington Association for Biomedical Research
Washington Biotechnology and Biomedical Association
Washington Retail Association
American Boat and Yacht Council
At-sea Processors Association
Pacific Shellfish Growers Association
West Coast Seafood Processors Association
Pacific Northwest Vegetable Association