

# Erica Bartlett

6823 NE 155<sup>th</sup> Place Kenmore, WA 98028 \* 425-760-3310 \* Erica.Bartlett@gmail.com

## QUALIFICATIONS SUMMARY

- Highly developed communication and interpersonal skills.
- Trained in alternative dispute resolution, conflict management.
- Effective working both on self-managed projects and with a group.
- Experience completing organized research and producing lengthy or short reports.
- Participated in Costa Rican natural resources monitoring, conservation management/policy study abroad program, and presented at United Nation's University for Peace.
- Proficient in Microsoft Word, PowerPoint, Publisher, Excel, Adobe Photoshop and familiar with ArcView 9.2 GIS, Adobe Dreamweaver, and Microsoft Access.

## EDUCATION

Bachelor of Arts, Major: **Environmental Policy**, Minor: **Geography**  
Huxley College of the Environment, Western Washington University, Bellingham, WA, June 2009  
Major GPA: 3.71

## PROFESSIONAL EXPERIENCE

### WWU "Students for Renewable Energy" Solar Committee Leader

09/08 – 06/09 \* WWU \* Bellingham, WA

- Researched federal, state, and local incentives and regulations for installing solar and wind energy systems on campus and the Bellingham community.
- Prepared a written proposal to incorporate renewable energy design into Bellingham's waterfront re-development area and collaborated with the City of Bellingham, Port of Bellingham, and WWU.
- Reviewed wind energy proposals nationwide to determine where WWU should buy their Renewable Energy Certificates.
- Assisted in the installment of educational solar voltaic demonstration systems on-campus.
- Facilitated meeting discussions, delegated tasks, and managed meeting events.

### Assistant Alternative Transportation Coordinator

01/07 – 06/08 \* WWU \* Bellingham, WA

- Assessed data and formulated short reports as strategic plans to reduce single-occupant vehicle commutes to campus.
- Fostered an independent quarterly research and study on WWU's campus bicycle rack utilization.
- Aided communication between members of community, WWU's campus, and Whatcom Transit Authority.
- Contributed transportation data and analysis in WWU's Greenhouse Gas Inventory report.
- Helped coordinate and facilitate alternative transportation events on campus and the Bellingham community.

## OTHER EXPERIENCE

- Generated a policy analysis report on WWU's and Evergreen State College's battery recycle management programs.
- Completed an Environmental Impact Assessment report on Whatcom county's wind energy ordinance.
- Placed 1<sup>st</sup> in the Air & Waste Management Association's Environmental Challenge International Competition, Detroit, MI, June 2009.

## MEMBERSHIPS and ACTIVITIES

- **Member**, Air & Waste Management Association, 10/07 – Present
- **WWU Battery Recycle Management Program Leader and Secretary**, Huxley College Air & Waste Management Association Student Chapter, 09/08 – 06/09
- **WWU Solar Committee Leader**, WWU Students for Renewable Energy, 09/08 – 06/09
- **Student Representative**, Huxley College Community of Affairs Committee, 09/08 – 06/09