I. Jackson called meeting to order.

Welcome and Introductions
Attendees
- Katz Bollinger
- Ann Danielson
- Eric Dick*
- Heather Enlow
- Catherine Estus*
- Isaac Jackson*
- Jolene Lekanof
- Ann Mason
- Chelsea Normand
- Adam Saaid
- Gretchen Stoddard

* by phone
  Board member

Treasurer’s Report – A. Danielson
Discussion
- $39,830.56 in checking
  - Still owe 2 students for registration of PNWIS
- $24,963.81 in CD

Previous Meeting Minutes – H. Enlow
Discussion
- Approved January meeting minutes

New/Lapsed Members – H. Enlow
Discussion
- 50 current members
  - 1 new member (student)
  - 1 lapsed member

Communications Committee – G. Stoddard, and J. Lekanof
Discussion
- Advanced NSR registration and costs put up
- Minutes and agenda added
- Will send Advanced NSR information to PNWIS to send to their distribution list

Student Committee – C. Normand, I. Jackson, and H. Enlow
Discussion
- Two meetings so far
- Trying to get more students register with A&WMA and branching out from Engineering Department

Financial Committee – N. Straub
Discussion
- Had first meeting last week
  - Will be putting together financial plan to present to Board
- External audit follow-up
  - According to previous Treasurers, external audit not required by law unless a certain amount of holding is reached
  - Still must confirm with bylaws that we do not have another requirement in place
Advanced NSR Workshop – A. Mason
Discussion
- Registration opened and membership has been informed
- 1 registration so far
- Ann M. will get attendance status from John Kuterbach at ADEC
- Will send reminder email with presenter bios

PNWIS 2016 Annual Conference – A. Danielson
Discussion
- Planning still proceeding smoothly with 1 meeting a month
- Next meeting in two weeks

Annual Report – H. Enlow
Discussion
- Aware of requirement, due March 31st

Leadership Training – N. Straub
Discussion
- April 15-17, 2016 in Pittsburgh
- Isaac J. will see if he is available to attend

2016 Elections – J. Lekanof
Discussion
- Positions up for reelections are:
  - Secretary, Director 3, Director 4
- Open Positions:
  - Chair, Vice Chair, Treasurer, Treasurer-elect, Director 1

Chapter Dues Payment – A. Danielson and N. Straub
Discussion
- HQ has asked sections and chapters to donate back their portion of dues to them to help alleviate financial issues; PNWIS asked their member chapters to decide answer and they will let HQ know for the entire section
- Our portion is around $120 annually
- Isaac J. motioned to approved giving our dues portion back to HQ; Ann D. second; all present in favor

I. Jackson moved to adjourn meeting.