I. Jackson called meeting to order.

**Welcome and Introductions**

Attendees

- Katz Bollinger
- Heather Enlow
- Jolene Lekanof
- Jennifer Richcreek
- Norm Straub
- Catie Coursen*
- Mark Hodges
- Laura Noland
- Adam Saaid
- Ann Danielson
- Chelsea Normand
- Isaac Jackson*
- Gretchen Stoddard

* by phone

_ Board member

**Treasurer’s Report – A. Danielson**

Discussion

- $40,993.31 in checking
  - Outgoing payments: Student chapter for pizza lunch
  - Incoming payments: Advanced NSR registrations
- $25,004.73 in CD
- When new elections are complete, all 3 people on account will not be Treasurer; suggested to update to new Treasurer/Treasurer-elect and Chair

**Previous Meeting Minutes – H. Enlow**

Discussion

- Approved February meeting minutes

**New/Lapsed Members – H. Enlow**

Discussion

- 54 current members
  - 3 new members
  - 1 lapsed member

**Communications Committee – G. Stoddard, and J. Lekanof**

Discussion

- February minutes will be put up
- PNWIS has new site, check it out
  - Chapter sites have been standardized
  - Chris Lindsey will lead small training for new site
    - Jolene L. will attend and update SOP
Student Committee – C. Normand, I. Jackson, and H. Enlow
Discussion
• Current challenge is getting more students to register as A&WMA members
  o Part of problem is lack of access to financial institutions to hold any money they may earn or seek
  o Through us they have access; Isaac J. will communicate to them about this
• Some opposition was raised to financing their registrations
  o Suggested requesting donations to cover cost
  o 6 more students at $35 is a small amount to seek
• Last meeting speaker was very well received and offered tours of his company after spring break

Financial Committee – K. Bollinger
Discussion
• Received PNWIS financial guidelines, will review
• Next meeting planned for April

Advanced NSR Workshop – A. Mason
Discussion
• 6 registrations so far
• Must market more to increase
  o Heather E. will send flyer to Board for distribution
  o Heather E. will send out reminder email with presenter bios

PNWIS 2016 Annual Conference – A. Danielson
Discussion
• Logo has been chosen and has been well received
• Keynote speaker and theme still must be determined
• Ann D. is working on website to move forward with early marketing and informing membership
• Next meeting will be in 2 weeks

Annual Report – H. Enlow
Discussion
• Aware of requirement, due March 31st

Leadership Training – N. Straub
Discussion
• Isaac J. was approved to attend by email and has begun reservations
2016 Elections – J. Lekanof
Discussion

- Elections will be held in April
- Nominations are:
  - Chair – Isaac Jackson
  - Vice Chair – Jennifer Richcreek
  - Treasurer –
  - Treasurer-elect – Jolene Lekanof
  - Secretary – Heather Enlow (reelection)
  - Director position 1 – Rachel Buckbee Kain
  - Director position 3 – Laura Noland (reelection)
  - Director position 4 – Gretchen Stoddard (reelection)

PNWIS Quarterly Meeting – A. Danielson
Discussion

- Discussed dues payment at length
- PNWIS feels that headquarters has mismanaged their finances and wants documented solutions before receiving more help from sections/chapter

N. Straub moved to adjourn meeting.