I. Jackson called meeting to order.

Welcome and Introductions
Attendees
- Catherine Bollinger
- Traci Bradford*
- Rachel Buckbee
- Catie Courser*
- Heather Enlow
- Catherine Estus*
- Robin Glover
- Isaac Jackson
- Jennifer Richcreek
- Jolene Lekanof
- Ann Mason
- Courtney Kimball*
- Adam Saaid
- Gretchen Stoddard

* by phone
  _ Board member

Treasurer’s Report – J. Lekanof
Discussion
- $30,778.88 in checking
  o After conference payment to PNWIS
- $25,152.30 in CD

Previous Meeting Minutes – H. Enlow
Discussion
- May, November, and December meeting minutes approved.

New/Lapsed Members – H. Enlow
Discussion
- 45 current members
  o 1 lapsed member

Financial Committee – K. Bollinger, J. Richcreek, and J. Lekanof
Discussion
- Any new investments to be made must follow bylaws of PNWIS and headquarters as both provide financial support for Chapter.
- Jolene will meet with our tax preparer to seek guidance on new investments.
- Once boundaries are known, can move forward with goals of Committee.

Communications Committee – G. Stoddard, and J. Lekanof
Discussion
- Newly approved minutes will be posted.
Student Committee – C. Normand, I. Jackson, and H. Enlow

Discussion

- Students held elections in the fall for positions of Treasurer, Secretary, Vice Chairman and Chairman.
- Meeting frequency has been decreased to once per month.
- Planning to fundraise this spring.
- Catherine expressed biggest barrier to a student Chapter is cost of membership.
- Board is reluctant to fund student membership for a few reasons.
  - Headquarters does not support funding of membership.
  - If the benefits of being a member do not outweigh the monetary cost, it would be difficult to create a sustaining student Chapter.
  - Students need to be making an independent effort for their own Chapter.
  - Isaac stated that funding student membership’s for 10 students per year would ensure the survival of student chapter. This would be an investment in keeping the A&WMA name at the University of Alaska Fairbanks. This would be an advertisement for A&WMA to environmental professionals around Fairbanks, and could create more membership. Too many other professional groups offer free student membership and a chance to interact with professionals of the workforce.
- Rachel and Robin suggested turning this type of funding into more of a scholarship or grant for students.
  - Students would have to apply in Spring to our Board and the cost of membership would be reimbursed. Application would include questions and required action options for renewal of the grant.
  - Heather and Rachel will work on the application.

PNWIS 2016 Annual Conference – A. Danielson

Discussion

- Closing meeting held December 14th.
- After all expenses and PNWIS cut of income, Chapter took home around $8,400.
- Jennifer has compiled a list of non-member Alaskans or attendees that work for companies that are organizational members that attended the conference.
  - Recruiting opportunity
  - Jennifer will send list to Board and email invitations to join A&WMA.
Holiday Event – J. Lekanof
Discussion
- About 15 members attended.
- Next year will use a new venue; our reservation was set for the wrong day even with a confirmation call the day prior.
- Spend approximately $280.

Leadership Training – I. Jackson
Discussion
- Will be held in Pittsburgh from April 14-16, 2017.
- Jennifer and Jolene have been nominated to attend and will check their availabilities.

McCoy’s RCRA Training – H. Enlow
Discussion
- Targeting March 2018 for holding this training.
- Gretchen will contact McCoy’s to see for availability during that month of Brian Lindman.
  - He performed the training last time and was very well received by attendees.
- Must be sure to not schedule during Spring Break.
- BP Energy Center only books out one year in advance. Application for room must go in on March 1, 2017 to be sure to have the dates we want.

Elections – N. Straub
Discussion
- Tabled until February meeting due to time.

I. Jackson moved to adjourn meeting.