I. Welcome & Introductions – Bollinger

A. Establish Quorum

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Rachel Buckbee*</th>
<th>Robin Glover</th>
</tr>
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<tbody>
<tr>
<td>Kassi Murray</td>
<td>Gretchen Stoddard</td>
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<tr>
<td>Ann Mason</td>
<td>Laura Perry*</td>
<td>Chris Lindsey</td>
<td>Jennifer King</td>
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<tr>
<td>Katz Bollinger</td>
<td>Jamie Brewer</td>
<td>Traci Bradford</td>
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<tr>
<td>Courtney Kimball*</td>
<td>Catie Coursen*</td>
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<td>*by phone</td>
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B. Agenda - Approved

II. Chapter Administrative Business

A. PNWIS Update – Buckbee

- Incoming officer training. Can do for our Alaska board in Fall.
- Taxes. How are we doing them and are we doing them properly? Any questions around the issue, let Rachel know and we can get assistance from the PNWIS tax advisor.
  - AK Chapter has IRS letter for tax exempt status. Jami had to pull last year for PNWIS.
- Upcoming conferences:
  - Inland Northwest Chapter to host 2021.
  - PNWIS putting together a bid for Annual AWMA conference in 2022. If ACE bid goes ahead, then would like Alaska to host PNWIS.
    - Should have a tentative decision by November PNWIS board meeting. Will discuss at September meeting.
  - COPA25. AWMA is able to send delegates to conference. Been self-funded in past; this year AWMA is asking for funding for the delegates (~$6,000/delegate) from each chapter. PNWIS did not find it worthwhile use of money.

B. Secretary Report – Murray/Coursen

- Minutes from April 2019 approved.

C. Treasurer Report – Mason

- Business license: Traci will look into requirements.

D. Student Committee - Jackson, Fricaud
- No Report.

E. Membership Committee – Kimball
- Website is more updated.
- Fall Schedule for meetings (tentative):
  - September 11
  - October 2
  - November 6
- If there are job openings at your company, email them to Courtney, and she will post on the website.

III. 2019 Chapter Event Planning
A. NSR Training – Mason, Buckbee
- Registration: Ann needs help getting it set-up. RegOnline has changed, so Rachel will help with set-up.

B. NSR 101 – Lindsey, Mason
- Room reserved 8am - 12:30pm.
- Multiple speakers. Mason/Lindsey working on line-up.
  - Will ask ADEC if a regulator could come talk.

C. 2019/2020 Elections – King

<table>
<thead>
<tr>
<th>Name</th>
<th>Seat</th>
<th>Term Start</th>
<th>Term End</th>
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</thead>
<tbody>
<tr>
<td>Katz Bollinger</td>
<td>Chair</td>
<td>May-19</td>
<td>Apr-20</td>
</tr>
<tr>
<td>Gretchen Stoddard</td>
<td>Vice Chair</td>
<td>May-19</td>
<td>Apr-20</td>
</tr>
<tr>
<td>Robin Glover</td>
<td>Past Chair</td>
<td>May-19</td>
<td>Apr-20</td>
</tr>
<tr>
<td>Catie Coursen</td>
<td>Secretary</td>
<td>May-19</td>
<td>Apr-20</td>
</tr>
<tr>
<td>Ann Mason</td>
<td>Treasurer</td>
<td>May-19</td>
<td>Apr-20</td>
</tr>
<tr>
<td>Chris Lindsey</td>
<td>Treasurer-elect</td>
<td>May-19</td>
<td>Apr-20</td>
</tr>
<tr>
<td>Jamie Brewer</td>
<td>Director 1</td>
<td>May-19</td>
<td>Apr-22</td>
</tr>
<tr>
<td>Isaac Jackson</td>
<td>Director 2</td>
<td>May-19</td>
<td>Apr-22</td>
</tr>
<tr>
<td>Courtney Kimball</td>
<td>Director 3</td>
<td>May-17</td>
<td>Apr-20</td>
</tr>
<tr>
<td>Traci Bradford</td>
<td>Director 4</td>
<td>May-17</td>
<td>Apr-20</td>
</tr>
<tr>
<td>Adam Saaid</td>
<td>Director 5</td>
<td>May-18</td>
<td>Apr-21</td>
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D. Upcoming Year 2019/2020

- QEP Training – *King*
  - Jim Donally (trainer) is semi-retired. Considering our offer to come teach a class.
    - IPEP cannot teach to their test, but Jennifer is working on options if Jim does not want to come.
    - Jennifer will reach out to AWMA headquarters about lack of trainers.
  - Proposed Timeline:
    - Lunch and learn in September.
    - Applications in by year-end.
    - New Years to testing event organize study groups, trainings, etc.
    - Testing event mid to late May.
  - 10 QEPs in State; 9 in Anchorage, 1 in Fairbanks.
    - Try to involve UAF group in testing.
  - Recertification every 5 years. Renewal is based on points in different categories (conferences, papers, community involvement, professional group involvement, etc.).

- Committees for next year:
  - Student: Maybe reach out to schools to see if there is an interest from students on having a one-on-one interaction about our jobs. Rather than having a student chapter.
    - Maybe have a booth at UAA/UAF job fairs.
      - UAF: around February 20th.

E. End of Year Wrap Up – *Bollinger, Glover*

- 3 socials
- OCS Presentation was great!
- Asbestos presentation was awesome. Had several people attend from outside our normal group. Robin will write a thank you letter to John.
- Thank you for a great year!
F. Upcoming due dates:
   - Annual Report: March 31, 2020
   - Taxes: September 15, 2019
   - A&WMA Insurance: May?? Follow-up with Ann Mason
   - State of Alaska Corporations report: July 2, 2021

G. Meeting adjourned at 12:55pm.