I. Welcome & Introductions – Bollinger
   A. Establish Quorum

<table>
<thead>
<tr>
<th>Katz Bollinger</th>
<th>Ann Mason</th>
<th>Robin Glover*</th>
<th>Traci Bradford*</th>
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<tbody>
<tr>
<td>Courtney Kimball*</td>
<td>Isaac Jackson*</td>
<td>Catie Coursen*</td>
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</tbody>
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*by phone

B. Agenda - Approved

II. Chapter Administrative Business
   A. Secretary Report – Coursen
      ▪ Tabled for next meeting.
   B. Treasurer Report – Mason
      ▪ CPA to investigate our 501(c) status as to whether a business license is required:
        ▪ Cost $200-300/per hour. Need 1-2 hours for CPA.
        ▪ Agreed to spend no more than $500.
          ▪ Ann moved, Traci seconded.
        ▪ Ann will work with Chris and will have determination by September meeting.
   C. Student Committee - Jackson, Fricaud
      ▪ Tabled for next meeting.
   D. Membership Committee – Kimball
      ▪ Tabled for next meeting.
   E. PNWIS Update – Buckbee
      ▪ Tabled for next meeting.

III. 2019 Chapter Event Planning
   A. NSR Training – Mason, Buckbee
      ▪ Rachel and Ann working on registration. Will be up soon.
   B. NSR 101 – Lindsey, Mason
      ▪ Tabled for next meeting.
   C. Upcoming Year 2019/2020
      ▪ Tabled for next meeting.
   D. End of Year Wrap Up – Bollinger, Glover
Tabled for next meeting.

E. Upcoming due dates:

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>A&amp;WMA Insurance:</td>
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<tr>
<td>Taxes:</td>
<td>September 15, 2019</td>
</tr>
<tr>
<td>Annual Report:</td>
<td>March 31, 2020</td>
</tr>
<tr>
<td>State of Alaska Corporations report:</td>
<td>July 2, 2021</td>
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<td>Others:</td>
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F. Meeting adjourned at 12:10pm.