I. Welcome & Introductions – Bollinger
   A. Establish Quorum

<table>
<thead>
<tr>
<th>Katz Bollinger</th>
<th>Chris Lindsey</th>
<th>Jennifer King</th>
<th>Catie Coursen*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courtney Kimball*</td>
<td>Jamie Brewer</td>
<td>Ann Mason*</td>
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   B. Agenda – Approved with revisions.

II. Chapter Administrative Business
   A. Secretary Report – Coursen
      ▪ September minutes approved.
   B. Treasurer Report – Mason/Lindsey
      ▪ ~$84,000 in checking, ~$11,000 in savings
      ▪ Received 3rd check September 13 from Cvent - $1600
      ▪ Business License: Lots of questions that we could not answer that are required. Waiting on answer from PNWIS. Chris/Ann will reach out to accountant for help.
   C. Student Committee - Jackson, Fricaud
      ▪ Tabled for next meeting.
   D. Membership Committee – Kimball
      ▪ No updates.
   E. PNWIS Update – Buckbee/Glover
      ▪ No updates.

III. 2019-2020 Chapter Event Planning
   A. NSR 101 – Lindsey, Mason
      ▪ Chris has ~40 slides prepared.
      ▪ $500 approved for refreshments.
   B. Advanced NSR Training – Mason
      ▪ 20 people signed up right now.
      ▪ $2000 approved for refreshments in morning and afternoon.
      ▪ Social: Wednesday Evening at Kinley’s. Approved to spend up to $1,500. Ann Mason will reserve room.
      ▪ Katz will touch base with Kailyn to see if she is able move books.
C. Upcoming Year 2019/2020

- QEP Training:
  - AWMA working with IPEP to develop a new course for training. Bruce D. identified as new instructor and helping with course development.
  - If we give them a date, they will move forward sooner rather than later with development.
  - Jennifer will follow-up with them to ensure May is feasible to have a course.
  - Thought is to have a prep class, then group test in May 2020.
  - Minimum costs will be travel expenses from lower 48. Possibly also have a fee.
  - Process to get certified is long – college transcripts, letters of recommendations, etc.
    - Applications need to be submitted by end of year to get approval before class.
  - Jan-April: Candidates starting preparing for exam. Coordinate study groups, lunch and learns, etc.
  - Jennifer will put together information for an email and a flyer to discuss/hand out during NSR training.
  - Last time, did it at Egan Center. Had 12 participants plus Jennifer and instructor. 5 passed.

- JBER Waste Training Webinar: No update.

- RCRA Training: No update.

D. Upcoming due dates:

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>A&amp;WMA Insurance:</td>
<td>Goes through Pittsburgh</td>
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<tr>
<td>Taxes:</td>
<td>September 15, 2019</td>
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<tr>
<td>Annual Report:</td>
<td>March 31, 2020</td>
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<tr>
<td>State of Alaska Corporations report:</td>
<td>July 2, 2021</td>
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<td>Others:</td>
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IV. Suggestions

- **A. State of States (New Regulations)?**

- **B. Student/Member (one-on-one) Mentoring Lunches – Job Fair (Feb 20th UAF)**
C. Socials?

V. Next Meeting: November 6, 2019

VI. Meeting adjourned at 1:00pm