I. Welcome & Introductions – Bollinger
   A. Establish Quorum
   B. Approval of Agenda

II. Chapter Administrative Business
   A. Secretary Report – Coursen
      ▪ Proposed Action: Approve October 2019 Minutes
   B. Treasurer Report – Mason/Lindsey
      ▪ Business License Updates?
   C. Student Committee - Jackson, Fricaud
   D. Membership Committee – Kimball
   E. PNWIS Update – Buckbee/Glover
      ▪ PNWIS Conference (Butte, MT)
      ▪ PNWIS Conference in 2022 in Alaska?

III. 2019-2020 Chapter Event Planning
   A. NSR Training – Mason, Buckbee, Lindsey
      ▪ Any follow ups?
   B. Upcoming Year 2019/2020 – Glover, Bollinger
      ▪ QEP training – Jennifer King
         o Cost proposal for the EPI/QEP Exam Review Course
         o The tentative training class dates would be May 11 – 13, 2020 in Anchorage.
         o Create the flyers and info to drum up interest in the group testing event after details are finalized.
      ▪ JBER Waste Training Webinar? – Gretchen Stoddard
      ▪ Next RCRA Training in March/April 2021 – consider moving to end of 2020 – Robin Glover
   C. Upcoming Due Dates:

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>A&amp;WMA Insurance</td>
<td>Goes through Pittsburgh</td>
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<tr>
<td>Taxes</td>
<td>September 15, 2019</td>
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<tr>
<td>Annual Report</td>
<td>March 31, 2020</td>
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<tr>
<td>State of Alaska Corporations report</td>
<td>July 2, 2021</td>
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<tr>
<td>Others</td>
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IV. Suggestions

A. State of States (New Regulations)?
B. Student/Member (one-on-one) Mentoring Lunches – Job Fair (Feb 20th UAF)
C. Holiday Socials – December 11th? Venue Suggestions?

Next Meeting Scheduled: December 4, 2019