I. Welcome & Introductions – Bollinger
   A. Establish Quorum
   B. Approval of Agenda

II. Chapter Administrative Business
   A. Secretary Report – Coursen
      ▪ Proposed Action: Approve November 2019 Minutes
      ▪ New members and updated emails?
   B. Treasurer Report – Mason/Lindsey
      ▪ Business License Updates?
      ▪ NSR Paid?
      ▪ Taxes?
   C. Student Committee - Jackson, Fricaud
   D. Membership Committee – Kimball
   E. PNWIS Update – Buckbee/Glover
      ▪ PNWIS Conference in 2022 in Alaska?

III. 2019-2020 Chapter Event Planning
   A. Upcoming Year 2019/2020 – Glover, Bollinger
      ▪ QEP training – Jennifer King
         o Cost proposal for the EPI/QEP Exam Review Course?
         o Instructor trying to setup new arrangement through AWMA headquarters
         o The tentative training class dates would be May 11 – 13, 2020 in Anchorage.
         o Create the flyers and info to drum up interest in the group testing event after details are finalized.
      ▪ RCRA Training: Not moving to end of 2020.
         o Need to contact BP Energy Center March 1 and April 1 to reserve rooms for 2021.
           Robin volunteered. Backup hotel, JBER (list of name/licenses prior approval)
         o Need to start contacting McCoys.
         o Thinking about having a waste 101 on Monday.
      ▪ JBER Waste Training Webinar? – Gretchen Stoddard
         o Might be doing a waste 101 with help from JBER before McCoys.
B. Upcoming Due Dates:

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>A&amp;WMA Insurance: Goe through Pittsburgh</td>
<td></td>
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<tr>
<td>Taxes:</td>
<td>September 15, 2019</td>
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<tr>
<td>Annual Report:</td>
<td>March 31, 2020</td>
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<td>State of Alaska Corporations report:</td>
<td>July 2, 2021</td>
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<tr>
<td>Others:</td>
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IV. Suggestions

A. State of States (New Regulations)?
   - Have a multitude of SMEs and attorneys present on draft regulations.
   - Traci to put together list of regulatory changes to discuss at next meeting and we can decide which regulation(s) we want to discuss and set something up.
   - Adam will research what he has to do to talk about air regulations.

B. Student/Member (one-on-one) Mentoring Lunches – Job Fair (Feb 20th UAF)
   - Reach out to Fairbanks members to see who is interested. Put a table at the job fair if it would meet the requirements of job fair format?

C. Holiday Socials – December 11th? Venue Suggestions?
   - December 11th. Good date. Amanda will look at venue options.
   - Fairbanks?

Next Meeting Scheduled: January 8, 2020