I. Welcome & Introductions – Bollinger
   A. Establish Quorum
   B. Approval of Agenda

II. Chapter Administrative Business
   A. Secretary Report – Coursen
      ▪ Proposed Action: Approve January 2020 Minutes
      ▪ Catie is working to add new members and update email addresses. Any updates?
   B. Treasurer Report – Mason/Lindsey
      ▪ Business License Updates?
   C. Student Committee - Jackson, Fricaud
   D. Membership Committee – Kimball
   E. PNWIS Update – Buckbee/Glover
      ▪ PNWIS Conference in 2022 in Alaska?

III. 2019-2020 Chapter Event Planning
   A. Upcoming Year 2019/2020 – Glover, Bollinger
      ▪ QEP training – Jennifer King
          o Updates
      ▪ RCRA Training:
          o Updates
      ▪ JBER Waste Training Webinar? – Gretchen Stoddard
          o Updates
   B. Upcoming Due Dates:

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>A&amp;WMA Insurance</td>
<td>Goes through Pittsburgh</td>
</tr>
<tr>
<td>Taxes</td>
<td>September 15, 2019</td>
</tr>
<tr>
<td>Annual Report</td>
<td>March 31, 2020</td>
</tr>
<tr>
<td>State of Alaska Corporations report</td>
<td>July 2, 2021</td>
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<tr>
<td>Others</td>
<td></td>
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</tbody>
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   C. 2020/2021 Election – Robin Glover
      ▪ Any interest?
### IV. Suggestions

A. ?

Next Meeting Scheduled: April 1, 2020